

**Subject: Request for Reconsideration of Materials/Programs**

**Purpose:**

To provide a process for patrons to voice their concerns about materials in the collection or programs they may find objectionable or inappropriate.

**Policy:**

The Montgomery-Floyd Regional Library welcomes comments and suggestions regarding the continued appropriateness of materials in the collection or programs offered by the library.

Individuals may take issue with library materials or programs that do not support their tastes and views. A formal, written request for reconsideration of materials/programs may be submitted to the Library Director. Copies of the "Request for Reconsideration of Materials/Programs" form are available at each branch library or from the administrative office.

For a request for reconsideration to be considered, the "Request for Reconsideration of Materials/Programs" form must be completed in full. The patron submitting the request must hold a valid borrower's card. After consulting with the Reconsideration Committee, the Library Director should respond, in writing within thirty days of receipt, to the patron's request for reconsideration. The response will indicate the action to be taken and reasons for or against the request.

The decision of the Library Director may be appealed by writing to the Montgomery-Floyd Regional Library Board of Trustees. The Board will consider an appeal at their next regularly scheduled Board meeting to which the patron will be invited to share his/her views and concerns. The decision of the Board will be final.

The Montgomery-Floyd Regional Library is not a judicial body. Laws governing obscenity, subversive materials, and other questionable matters are subject to interpretation by the courts. Therefore, no challenged material will be removed solely for the complaint of obscenity or any other category covered by law until after a local court of competent jurisdiction has ruled against the material.

**Attachments:**

- Request for Reconsideration of Materials/Programs form

**References:** None

**Approval:**

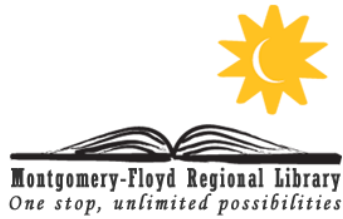
Montgomery-Floyd Regional Library Board of Trustees  
August 15, 2001; Revised February 17, 2010, April 18, 2012.

April 18, 2012

Date



Ann-Margaret Shortt, Chair



Montgomery-Floyd Regional Library

**Request for Reconsideration of Library  
Material/Programs**

Name of individual initiating request: \_\_\_\_\_

Library Card Number: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Material or program to be reconsidered \_\_\_\_\_

Author \_\_\_\_\_

Format: Book \_\_\_ DVD \_\_\_ Audio Book \_\_\_ Music \_\_\_ Magazine \_\_\_ Program \_\_\_ Other \_\_\_\_\_

1. What exactly do you object to in this material or program? (Please be specific; i.e. cite pages where possible. Use back of form if necessary.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. For what age group would you recommend this material? \_\_\_\_\_

3. Did you read, listen to or view the entire work? \_\_\_\_\_ If not, what parts did you read, view or listen to \_\_\_\_\_

\_\_\_\_\_

4. What other sources of information did you consult about this material or program?

\_\_\_\_\_

5. Are there other titles you would recommend in place of this one? \_\_\_\_\_

\_\_\_\_\_

6. Do you have any additional comments you would like to make about this material or program?

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Signature \_\_\_\_\_ Date \_\_\_\_\_

Thank you for your comments. This request will be reviewed by the Library Director. You should receive a response within thirty days.

The decision of the Library Director may be appealed by writing to the Montgomery-Floyd Regional Library Board of Trustees. The Board will consider an appeal at their next regularly scheduled Board meeting to which you will be invited to share your views and concerns. The decision of the Board will be final.